



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

BAT ***Budget Allocation Task Force***

Tuesday, February 21, 2023
3:30 - 5:00 p.m.
Cuyamaca College, Student Center, Room I-209

Notes

Attendees:

Sahar Abushaban (Chair)	Jim Mahler
Rosie Ibarra (<i>notes</i>)	Nicole Salgado
Joan Ahrens	Jessica Robinson
Raul Enciso for Katie Cabral	Brianna Hays
Manuel Mancillas-Gomez	
Bonnie Ripley for Pearl Lopez	
Denise Whisenhunt	

1. Income Allocation Model – Guiding Principles ([LINK](#))

Sahar went over the guiding principles with the Task Force, she read aloud each bullet point. After discussion, it was noted to keep it three years for the assessed and reviewed portion. After discussion, a few edits were made, along with the order of the bullets (see document attached). This was a recommendation from the last meeting to have a guiding principles for the IAM.

2. 3-Year FTES Average ([LINK](#))

Sahar went over this FTES document, and read them aloud in detail. The document included resident and total FTES which includes nonresident FTES. Sahar stated that the resident FTES percentage is used to allocate revenue and the total FTES percentage is used to allocate Districtwide and District Services cost. This 3-Year FTES average was a recommendation from the last meeting to calculate the percentage between the colleges based on 3-Year average.

3. Income Allocation Model Using 3-Year FTES Average ([LINK](#))

Sahar went over this document and read it aloud. Sahar went over impact between the colleges using the 3-Year average FTES percentage to calculate the 2022-23 Adoption Budget IAM. It was noted that the impact is about \$1 million. There were no questions.

4. Supplemental Allocation – SCFF Data ([LINK](#))

Sahar went over this document in detail, and Jim asked if there was a way to see how many applications/FASFA the District has compared to the FTES. There was further discussion on the application process.

Sahar went over the college promise numbers from one document to the other document #5 below. Sahar went over the Pell numbers, AB540, and CA Promise Grant.

5. Financial Aid Summary Data by College ([LINK](#))

Sahar went over the Financial Aid Summary by college that was provided by Bri from the MIS. Because of student duplication, the financial aid data is higher than what the State is using in calculating the Supplemental Allocation in the SCFF. The recommendation is not to use the financial aid data in the IAM calculation. This was a recommendation from last meeting to see the financial data by college.

6. District Services – 5-Year Actual Expenditures ([LINK](#))

Sahar went over the Workday report showing District Services actual operating expenditures for the last five years. Sahar reminded the group that the base budget for operating expenditure for District Services is \$1.5 million and that the budget was reduced in the last few years by \$500,000. Jim asked what budget amount will be used moving forward. Sahar answered that for next year, she is planning to continue to cut District Services operating budget by \$500,000 and re-evaluate for future years. Sahar went over the history of the expenses. She explained that because we have been working remotely for two years and the HEERF funds, the operating expenditures have been decreased in the last couple of years.

7. Next Steps:

- IAM for Tentative Budget is due to the sites on Friday, May 5, therefore the IAM built for 2023-24 should be based on the 3-year FTES average.
- Canceling meetings on 3/13 and 3/29; this Task Force will meet on Monday, April 10, via zoom.

Actions:

- Recommendations by the Colleges will be discussed at the next meeting
- Colleges will answer, “how many FASFA compared to FTES?”
- Colleges will answer, “on-campus vs on-line classes, is the cost more and how will this be captured in the funding formula?”
- The Proposed Guiding Principles have been revised by the Task Force and are attached to the notes (see below).

Next meeting: Monday, April 10, 2023, 2:00-3:00 pm, Zoom

Grossmont-Cuyamaca Community College District

Income Allocation Model

Guiding Principles

- Planning should drive budgeting
- Ensures financial stability
- Be transparent and fair
- Allows each site to develop, implement, and manage its own budget
- Utilizes realistic revenue projections
- Provides for a reserve in accordance with GCCCD Board policy
- Simple and easy to understand
- The model will be continually assessed and reviewed every three years